



Audio and Web Conferencing for Legal Firms

Thank you for this opportunity to introduce the services of **Advent Conferencing** to your firm. Advent has put together a package of business conferencing tools **uniquely suited to law firms**. Advent Conferencing is a full service audio and web conferencing service headquartered in Texas and also with operations in Chicago. Advent is run by people that are leaders in the conferencing industry and dedicated to earning your business every day.

We offer the latest in secure conferencing technology with the best sound quality and feature enhancements. Our conferencing network, bridges, and processes are the most reliable in the industry.

Advent makes it easy to manage your business conferencing needs:

- Use your Instant account 24/7. No reservations, set-up charges, or even taxes. You simply pay for what you use.
- Billing formats customized to your needs (by case number, by partner, budget code, whatever you need).
- A dedicated account manager.
- Web conferencing with powerful yet easy to learn features at affordable rates.

Instant Conferencing: Always ready 24/7 for your audio conferencing needs. No need to make a reservation or set-up requirements. Just inform your participants to dial in using an 800 number we assign you and enter your secure pass code. You are instantly having an audio conference with up to 50 participants.

Advent adds features that make the service more useful to firms like yours:

Client Matter Number: You have the ability to add what we call "client matter number" to each call by using your keypad. For instance, when you start a call, you can add the case or matter number to the call so when you are billed, the charges can be directly assigned to the case.

Record and Replay: The call leader can press a key at the beginning of the call and it will be recorded. It can be listened to again by dialing into an 800 number and keying in a special pass code. Advent can also arrange to have your call transcribed.

Other features: There are many other features available only through Advent we would like to discuss with you.



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Web Conferencing with AdventXchange:

When getting together is virtually impossible, we'll get you there virtually™

Have completely secure meetings anytime, anywhere, over the web. The AdventXchange™ is an effective and low cost way to get your point across to a few or few hundred people. All you need is a PC and a browser. It includes Power point push, whiteboard, chat, annotation, collaboration (for instance, work together on documents, spreadsheets, or presentation software), and "follow-me" browsing. Participants meet at a website and work together as if they are in the same room.

Share documents or any applications, your participants don't even need the software! This is helpful because many firms use a word package like Word Perfect and very few of their clients have Word Perfect.

This tool is useful for any meeting where visuals and collaboration add value. Imagine working through a contract and making changes in real time. You as the leader are able to keep people focused on what you want them to focus on. No "flipping ahead". Improves meeting productivity and accelerates decision making process. Use of the product also reflects well on your firm. Customers love it.

Our customers are continually amazed at how this tool makes their lives easier, their meetings more effective, and reduces the need to travel. Ask us to demonstrate the power of this tool. It is very intuitive and easy to learn. We will train you on the service and be there for you if you ever need any help.

Combine AdventXchange web conferencing with Advent instant conferencing and you can get your work done as if you had gone there to do it.

Our Representatives

Your dedicated account manager is always available and ready to answer any questions. Operators are standing by to help during extended business hours if you have any problems or questions during your conference. We'll knock ourselves out to make you happy.

For more information, please call us or visit our website at www.adventconferencing.com. Just call to set up an account and we do the rest. We are generally priced below our competitors and offer better features and service. If you compare quality, customer service, features, and price, you will choose Advent Conferencing.

Thank you for your interest and we look forward to working with you in the future.

